Punjab Right to Service Act 2011

Ser	Name of The	Given	Designated	First	Second
vice	Service	Time Limit	Officer	Appellate	Appellate
No.		(working days)	191	Authority	Authority
13	Certified Copies	2 days for	Local Registrar,	SDM of the	Deputy
	of Birth / Death	current year	Birth and Death	Concerned	Commissioner of
	Certificates -	and 5 days for	of the	Sub-Division	the Concerned
-	Corporation Cities	previous years	Concerned		District
			Municipal		
1.7	D' 1 C .'C	G 1	Corporation	0.1	
17	Birth Certificate	7 days	Concerned	Sub	Deputy
	(Name Entry &		Local/District	Divisional	Commissioner of
	New Birth		Registrar as	Magistrate /	the Concerned
	Certificate)		applicable	Additional	District
			76	Deputy Commissioner	
			310	The second secon	
18	Correction of	15 days	Concerned	(General) Sub	Deputy
10	entry in Birth and	15 days	Local District	Divisional	Commissioner of
	Death Certificate		Registrar as	Magistrate /	the Concerned
	Death Certificate		applicable	Additional	District
			applicable	Deputy	District
				Commissioner	
				(General)	
75.A	Sanction of	30 days	Commissioner	Deputy	Commissioner of
	Building Plans /		of the	Commissioner	the Concerned
1	Revised Building		Concerned	of the	Division
	Plans		Municipal	Concerned	
	(Residential)		Corporation	District	
75.B	Sanction of	60 days	Commissioner	Deputy	Commissioner of
	Building Plans /		of the	Commissioner	the Concerned
	Revised Building		Concerned	of the	Division
	Plans (Other than		Municipal	Concerned	
7(Residential)	20.1	Corporation	District	0
76	Issue of	30 days	Commissioner	Deputy Commissioner	Commissioner of the Concerned
	Completion /	La come	of the		
No.	Occupation Certificate for	9	Concerned	of the Concerned	Division
	Buildings (All		Municipal Corporation	District	
7	Categories)		Corporation	District	
77	Sanction of Water	7 days	Executive	SDM of the	Deputy
11	Supply /	days	Engineer (O&	Concerned	Commissioner of
	Sewerage		M) of the	Sub-Division	the Concerned
	Connection in		Concerned	Date Division	Distric
	Corporation Cities		Municipal		LATOTTIC
	Corporation Cities		Corporation	The second	
				Diam's Control	

Deed Assistant Sub Deputy Commissioners Divisional	79	Issue of Conveyance	e 15			
State Second State Second Sec		Conveyant		Assistant	Sub	Deputy
State Stat		2000	days			Commissioner of
Standard			No.		ed Magistrate	
State					the Concerne	
Sub	01	I /D		Corporation	District	
Municipal Corporations	01	m 1		Superintenden		Denuty
Removal of Solid waste from streets/roads 2 days Executive Officer Divisional Magistrate of the Concerned District Distric		2.001.00	y days	of th	ne Divisional	
Removal of Solid waste from streets/roads 2 days from streets from streets/roads 2 days from streets/roads		Municipal Corporation	S	Concerned		
Removal of Solid waste from streets/roads 2 days from streets from streets/roads 2 days from streets/roads				Municipal	the Concerne	
Removal of Solid waste from streets/roads 2 days Executive Officer Sub Divisional Magistrate of the Concerned District Sub Divisional Magistrate of the Concerned District Dist	00			Corporations		District
Replacement of Street lights	82		2 days	Executive		Domit
Replacement of Street lights		from streets/roads		Officer		
Replacement of Street lights			1			
Replacement of Street lights					the Caree	
Replacement of Street lights						d District
State Sewerage Sewerage Bill Amendment	83	Replacement of Street	10	Evecutive		
84 Water pipes leakages/ Sewerage/ Over-flow District Dist			1			
Sewerage			days	Officer		Commissioner of
Sewerage/ over-flow					Magistrate of	, and a state of the contract of
Sewerage						District
Sewerage Officer Divisional Commissioner of the Concerned District	84	Water pines leakages/	21	Everet:	The same of the sa	
S5-A Change of Title in Water & Sewerage Bill/Water & Sewerage Bill/Water & Sewerage Bill/Water & Sewerage Bill/Water & Sewerage Bill Amendment Additional/Joint Corporations Corporation Corporations Corporations Corporations Corporation Corp						
85-A Change of Title in Water & Sewerage Bill / Water & Sewerage Bill / Amendment S5-B Approval of Water Disconnection/Reconne ction S5-C Approval of Sewerage Disconnection/Reconne ction Commissioner of Municipal Corporation Corporation Corporation Corporation Corporation Corporation Corporation Corporation Corporation			Hours	Officer		Commissioner of
S5-A Change of Title in Water & Sewerage Bill/Water & Sewerage Bill Amendment S5-B Approval of Water Cition S5-C Approval of Sewerage Disconnection/Reconne ction S5-C Approval of Sewerage Disconnection/Reconne Cition S5-C Approval of Additional Corporations S5-C Approval of Sewerage Disconnection/Reconne Cition S5-C Approval of Sewerage Disconnection/Reconne Cition S5-C Approval of Sewerage Disconnection/Reconne Cition S5-C Approval of Sewerage Disconnection/Reconne Corporations Corporation Corp					Magistrate of	the Concerned
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88 Sanction of Change of Land Use Of Municipal Corporation Of Municipal Corporation Corporation Corporation Commissioner of the Concerned District Additional/Joint Commissioner of Municipal Commissioner of Municipal Corporation Corporation Of Municipal Commissioner of the Concerned Corporation Corporation Corporation Of Municipal Commissioner of the Concerned Corporation Corporation Corporation Of Municipal Commissioner of the Concerned Corporation Commissioner of Municipal Commissioner of Mu		1 C	days			
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District				The state of the s	Corporation	Concerned
				corporations		District

	Issue of NOC for	30 days	Additional/	Commissioner	
	Fire Safety		Joint Commissioner in case of Municipal Corporations	, of Municipal Corporation	Deputy Commissioner of the Concerned District
90.A	Conveying the Assessment regarding Property Tax	One hour or immediatel y when deposited	Additional/ Joint Commissioner of Municipal Corporation	Commissioner , of Municipal Corporation	Deputy Commissioner of the Concerned District
90.8	property tax	One hour or immediatel y when deposited	Additional/ Joint Commissioner of Municipal Corporation	Commissioner , of Municipal Corporation	Deputy Commissioner of the Concerned District
	Issue of Bus Pass (for buses operated by the ULB)	Same Day	Additional/ Joint Commissioner of Municipal Corporation	Commissioner , of Municipal Corporation	Deputy Commissioner of the Concerned District
92	Issuance of Possession Letters	30 days after allotment letter of sold property	Additional/ Joint Commissioner of Municipal Corporation	Commissioner , of Municipal Corporation	Deputy Commissioner of the Concerned District
93	Issuance of Allotment Letters	60 days after auction / sold	Additional/ Joint Commissioner of Municipal Corporation	Commissioner, of Municipal Corporation	Deputy Commissioner of the Concerned District
94	Approval for time extension for building plans	15 days	Additional/ Joint Commissioner of Municipal Corporation		Deputy Commissioner of the Concerned District