

MUNICIPAL CORPORATION, ASR.

Sh./Smt. _____

Add. _____

SUB: Submission of Life certificate, non employment certificate, certificate of remarriage/non marriage certificate/undertaking of income tax every year the pensioner are required to submit to the disbursing authority the following certificate:

i) Life certificate;
Certified that I _____, holder of pension payment order No _____ and that am alive on this date _____.

Verified that the

Signature of Pensioner

Above pensioner is alive.
with office seal

D.C.F.A.,
M.C.Asr.

Email. cmcasr@punjab.gov.in/dcfaofficemcasr@gmail.com

ii) Certificate of non-employment:

Certified that I-----holder of PPO No _____ and not re employed under government, in any local body.

OR

I am employed in -----w.e.f.-----and drawing pay @ Rs.-----

iii) Certificate of remarriage-non marriage:

Certified that I -----holder of family pension payment order No.----- have not remarried.

Sig.of family pensioner

iv) Certificate/undertaking of income tax:

I hereby solemnly declare that I will pay income tax on pension/ pension arrears paid to me during the financial year----- in addition to income tax deducted at the time of payment of arrear of pension for the period-- -----to-----or that my income does not exempted the limit of income exempted from income tax and the that as regard the income tax deducted from my arrear of pension refund of the same shall be claimed through my income tax return be filled with income tax officer as during the period for which the arrear have been disbursed.

I was not liable to pay income tax.

Signature

These pensioners whose pension was sanctioned during the financial year and were paid arrears of pension after deduction of income tax should contact this office immediately and obtain breakup of year wise details of arrears of income tax and furnish the above certificate failing which income tax due on hole income shall be deducted from the pension for-----.

D.C.F.A.,
M.C.,ASR.

ANNEXURE-III
Undertaking

I hereby undertake that excess payment that may be found to have been made as a result of incorrect fixation of pension or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by me to the Govt. either by adjustment against future payments due to me or from arrears or otherwise.

Signature
Name

Dated
Place